



## **Comité de Coopération avec le Laos (CCL)**

*is a French non-governmental organisation working in Lao PDR for over 43 years in the following key development sectors: health, WASH rural development, natural resource management and education.*

### **Job Offer: Project Coordinator (Lao National)**

**Project: Generating inclusive Resilience and Environment Enhancement in Phongsaly province, Lao PDR (GREEN)**

#### **Context of the project:**

The province of Phongsaly is characterized by a mountainous landscape with steep slopes and narrow valleys. In this province, climate change is already impacting the farming systems through strong heats, increasing rainfalls and drought episodes. This impact increased the economic fragility of the rural families and the vulnerability of the local value chains. The access to water was identified as a basic need that is not yet satisfied in the most vulnerable communities of Phongsaly province and the protein sector is weak, which leads to the local communities lack of proper nutrition. Based on the outcomes and evaluations from CCL's previous interventions in the province, the project proposes to strengthen the resilience of the Phongsaly's population in order to favour the sustainable development of the territory. The project has 3 interrelated specific objectives:

1. Rural communities from Phongsaly province are economically more resilient and integrated within strengthened local value chains
2. The natural resources of Phongsaly province are preserved and sustainably managed to favor a sustainable, inclusive, and localized economic development
3. The local stakeholders of Phongsaly province are strengthened, locally acknowledged, and participate in the sustainable and inclusive development of the territory

#### **Key figures of the project:**

- Expected period of implementation: 36 months starting from January 2024
- Beneficiaries: up to 2200 households from 40 upland villages, representing 10 835 persons including 5 700 women
- Project team: 9 CCL staff (including the project coordinator and the expatriate project advisor), Staff from local authorities, Staff from COSKA (civil society for women empowerment), Several Consultants
- Local partners involved: PAFO, DAFO, PONRE, DONRE, LYU, LWU, SAEDA, DHO, PHO, Plan and Investment District and Provincial Department, COSKA

As the MoU of the project may soon be signed, the **CCL is seeking a highly skilled and motivated person to coordinate the project implementation.**

→ See below for what we expect from the Project Coordinator

## **Qualifications and experience:**

- Over 5 years of experiences in project management with iNGO and/or Lao NPA
- Over 5 years of experience in community development and rural development projects
- At least 5 years of experience related to Agroecological, Natural Resources Management or Climate change adaptation / mitigation projects. A background in value chains strengthening or micro-economy management is a plus,
- Over 5 years of partnership with local authorities, international and Lao partners and with ethnic minorities,
- Self-organization and good communication skills,
- Capacity to facilitate consultations at village level, with village committee members and with the entire community, and to facilitate meetings with local partners (patience, diplomacy...),
- Skills in accountancy and basic financial management is mandatory,
- Ability to undertake travel to remote villages frequently,
- Fluency in written and spoken English, ability to understand and speak French is an advantage.
- Good command of computer softwares: Excel, Word, Powerpoint and Internet,
- Skills in data analysis and capacity to give synthetic reports are sought,
- Car & motorcycle driving license required.

## **Main responsibilities:**

- Coordination of all activities and project team management in cooperation with the local authorities, from the Ministerial, Provincial and district offices, and with international and Lao technical partners,
- Representation of CCL in the targeted villages and participation in meetings/workshops,
- Planification and monitoring of the project activities, including partners and donors' visits, in cooperation with the international project advisor,
- Supervising the implementation of every project activity, including involvement in the supervision and control of the building work at community level,
- Participation in admin procedures, including purchasing procedures (involvement in quotation procedures, control of the material bought and delivered), and accountancy work, in cooperation with the project advisor and the CCL team in Vientiane,
- Reporting to CCL headquarter and involved governmental agencies, including the writing of interim reports in Lao and English,
- Provision of technical and methodological advice for activity implementation.

**Work location:** The project will implement with forty (40) villages in **Bounneua & Phongsaly Districts of Phongsaly Province.**

**Duration: 3 years. Start date: February 2024.**

Candidates should send a letter of interest and their CV by the **31<sup>th</sup> January, 2024** to :

- CCL Director, Mrs. Manivone Vorachak, [manirachak@gmail.com](mailto:manirachak@gmail.com)
- CCL Project Advisor GREEN, Mr Robert WILLIAMSON, [robert.williamson@ccl-laos.org](mailto:robert.williamson@ccl-laos.org)
- CCL Project Advisor, Mr Vincent COUDERC, [vincentcouderc.ccl@gmail.com](mailto:vincentcouderc.ccl@gmail.com)

*Shortlisted candidates will be invited for an interview First fortnight of January 2024*